



## **COMET HILL PRIMARY SCHOOL**

**School Goal Area : Environment**  
**Policy : Mobile Phones**

**Last Review : New Policy**  
**Endorsed by School Council : 10/11/05**

### **Purpose :**

- Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed.

### **Aims:**

- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

### **Implementation:**

- The school will purchase and maintain enough mobile telephones and service contracts to satisfy its needs.
- Teachers in charge of all excursions and trips involving students must ensure the school's mobile phones or similar appropriate communications devices accompany each trip.
- Staff using mobile phones are required to sign for them in the Borrowing Register.
- Staff returning mobile phones are responsible for ensuring that they are recharged.
- Mobile phones are not to be used for private calls, with the exception that staff are permitted to contact families or loved ones during overnight excursions or if an excursion is returning late.
- Students are not to use the school's mobile phones without permission directly from the Teacher in Charge.
- Staff will be kept informed of Department of Education and Training information relating to health effects of using mobile phones.
- Students are not to bring personal mobile phones to school unless permission from the principal has been successfully sought by parents who have outlined the health, safety or personal reasons that justify the student being in possession of a mobile phone.
- The school does not accept responsibility for lost or damaged student mobile phones.
- Student's mobile phones must be left with the class teacher or at the office for safe keeping during school days and/or on school camps or excursions.
- Students misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the principal. Phones that take photos or video are not to be brought to school.
- The principal may revoke a student's privilege of bringing or using mobile phones whilst at school.
- It has been established that mobile phones can have an effect on people using hearing aids, people who have cochlear implants and those with cardiac pacemakers. Advice needs to be gained from the their doctor.
- *Refer Schools Reference Guide Section 4.4.6.12*

### **Evaluation:**

This policy will be reviewed as part of the school's review cycle.